



KENDAL AMATEUR SWIMMING CLUB

Affiliated to *Swim England* *Swim North West* *Swim Cumbria*

KENDAL ASC TRAINING ATTENDANCE POLICY

Kendal ASC is a competitive swimming club with a vision to provide competitive swimming opportunities for children aged 7 plus. The following attendance policy plays a pivotal role in ensuring that the club maximises our member's potential in an enjoyable and supportive environment.

ATTENDANCE EXPECTATION

The aim of each swimmers should be to achieve 100% attendance, with the minimum expectation set at 60%, as outlined in our membership documents.

ATTENDANCE RECORDING

Attendance is recorded at each session by one of our poolside volunteers by completing an online register. If a swimmer is unable to attend a session, then parents and guardians are required to provide a reason via logging into Swim Club Manager.

ATTENDANCE MONITORING

Each month the coaching team review the attendance data of each swimmer. Parents of those who have not achieved **60%** will be contacted by email (unless the reasons for this low attendance are already know, for example extended holiday, illness or injury). If attendance drops below 60% for 3 separate months in a season (Sept – July), a meeting will be held with the swimmer, their parents/guardian, and the relevant coach to discuss the importance of good attendance and to look at options. Consistently falling below the minimum expectation, may mean that we need to move a swimmer into an alternative lane in order to make space for an emerging swimmer.

Chair
Laura Park
chair@kendalasc.org.uk

Hon. Secretary
Kirsty Keech
secretary@kendalasc.org.uk

Hon. Treasurer
Sam Murray

Hon. Membership Secretary
Sandra Carradice